

**TEC Agenda: October 9, 2015**  
**1:00-2:30 in GC 418**

- I. Call to order
- II. Approval of the minutes from May, & September
- III. TEC Membership (25 minutes – 1:00-1:25)
  - A. Approval of the voting membership list
    - a. Review of membership
  - B. Elect Executive Committee members (see note below)
    - a. Vice Chair (Chair Elect) & Secretary
  - C. Student and community reps
    - 1. One community member (Elizabeth Kuttesch)
    - 2. One teacher candidate from SOE (whom?)
    - 3. One teacher candidate from the other divisions (whom?)
  - D. TEC representatives
    - 1. Request that representatives report back to their respective chairs and teacher education colleagues and also encourage committee participation
    - 2. Request that each representative serves on at least one subcommittee – thank you!
- IV. TEC Committees (15 minutes – 1:25-1:40)
  - A. Process for committee membership
    - 1. TEC members sign up at first TEC meeting
    - 2. Send out message to TEU to invite participation
    - 3. Group meets to select a chair
    - 4. Submit slate for ~~October~~ November meeting
  - B. Change(s)
    - 1. Recommendation to create an ad hoc Certification Process Committee to include the Teacher Certification Officer
- V. Unit Head Representative (15 minutes – 1:40-1:55)
  - a. Kevin Railey
- VI. NCATE Coordinator (5 minutes – 1:55-2:00)
- VII. TEUPAC Co-Director (5 minutes – 2:00-2:05)
- VIII. New Business (20 minutes – 2:05-2:25)
  - A. Create an ad hoc committee to promote enrollment in Education Certification programs
  - B. Committee work
    - a. Send committee minutes at least a week ahead
    - b. Request that all TEC members review ahead of time so more time for discussion
- IX. Adjournment (2:30)

2015-2016 TEC meeting dates

October 9, 1:00-2:30 in GC 418	February 12, 1:00-2:30 in GC 418
November 13, 1:00-2:30 in GC 418	March 11, 1:00-2:30 in GC 418
December 11, 1:00 - 2:30 in GC 418	April 15, 1:00-2:30 in GC 418
	May 13, 12:00-1:30 in GC 418

T-E-C Bylaws, Article II. Section C. Executive Committee:

There shall be a five member executive committee comprised of the chair, vice chair, and three members (one from each deanship) elected from the T-E-C membership every two years.